

**BRADWORTHY PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Friday**  
**30<sup>th</sup> May 2025 in The Collacott Room, Memorial Hall,**  
**Bradworthy**

**Present:**

Chairman: Cllr S Lander. Cllrs, M Coles, G Greator, L Holloway, R Boughton, S Payne,  
S Wright, V Stevens, S Andrews  
Chris Summerfield (Clerk)

Cllr Payne thanked the Parish Council on behalf of the History Society regarding the donations from the coffee morning

**1. Apologies for Absence:**

Cllrs A Dart, V Chapman (will be at the meeting late)

**2. Public Comment Sessions:**

None

**3. Councillors Declarations of Interests:**

None

**4. Minutes:**

- (i) to receive, confirm and sign the minutes of the Parish Council meeting held on 25<sup>th</sup> April 2025

**Resolved: That the minutes are a true and accurate record and should be signed by the Chairman.**

Proposed VS Seconded SW all agreed

- (ii) progress report on Action Points from the minutes (not already included on the agenda)

19.32 Cllr Chapman entered the meeting

- (iii) matters arising from the minutes not already covered on the agenda

**20.5.25 Cllr Chapman walked and cleared the footpath to the moor and that afternoon the cows were put out**

**Three Lane End bend – when resources allow as it doesn't meet the criteria under the safety defect manual**

**5. Chairman's Report:**

All the flowerbeds and flower boxes have been planted so thank you to all those who have done the work for this and for looking after them since.

VE day was a great success with such nice weather.

The pump is now working so thank you. I was so grateful to

be able to fill up the watering cans in the Square instead of transporting them in my car.

Lovely to see the Post Office open now. So far only the shop is open. I think they are hoping to open the Post Office in a few weeks.

**6. Clerks report**

We have had a response from Helen Smith regarding planning notice letters to neighbours, which has been emailed to all Cllrs, Cllr Payne has drafted a letter stating

Signed.....Date.....

that this is the response from TDC to the Parishioner that brought this to our attention.  
Cllrs agreed that an email should be sent back to Helen for further explanation

A parishioner asked if Martin's will stay as commercial? This is up to planning office  
further her discussions were held about the parking situation

I received a phone call to complain about children playing with bikes on the grass at the  
front of Tuckers Park damaging the grass, Cllr Holloway went to look and found no  
damage had been done. I spoke to Westward Housing, they were only concerned about  
the trees and if the ground is wet as it churns up the grass.

Repairs to the play equipment can be done by any maintenance person who is  
competent. The swing timbers need to be replace so additional help will be needed.

I contacted Allison Homes and they are organising the clearance of the storage area.  
The bench on the green has been repaired.

Cllr SL has been repaid for the flowers that she had bought this money was coming from  
the grant money from Cllr Dart and the Chair's allowance

A parishioner had asked if a speed activated sign could be installed by Cleverdon Close –  
the costs were discussed and speed watch would need to prove that cars are speeding  
Issuing a newsletter might attract volunteers for speed watch and other things

The tractor has been looked at for advice and it was thought that it could be repaired  
and painted

The plaque for the Jubilee bench has been ordered

Email with samples of the signs if everyone is happy

Horton Cross enforcement letter has been sent

#### **7. District Councillors Report**

Cllr Dart had emailed report which had been sent on to all Cllrs

Cllr Andrews had attended Hartland PC meeting

#### **8. County Councillors Report**

Nothing reported if not able to attend please send report

#### **9. Devon & Cornwall Police Report:**

Nothing reported

#### **10. Planning Matters (including any received after the issue of the agenda)**

##### **11. Applications;**

1. **1/0381/2025/FUL** Date: 2nd May 2025 Proposal: Erection of a stable block  
Location: Moor Barn Mobile Home, Bradworthy, Devon, EX22 7SH Noted proposed VS  
seconded SW all agreed

**2.1/0410/2025/AGMB** Proposal: Prior notification for the change of use of agricultural  
building to 1 no. dwellinghouse and associated building operations under Class Q  
Location: Agricultural Building At Grid Reference 231224 114658, Berridon Farm  
( E ) 231224 ( N ) 114658 letter to send proposed LH seconded GG all  
agreed

##### **Late application**

**1/0407/2025/FUL 4 self contained holiday lets**

**extension requested for response**

Signed.....Date.....

Just so you are aware myself and my husband have put in an application to remove 4 trees with TPOs this is due to Ash dieback or damage to them – the Parish Council do not normally get informed but I am letting you know for transparency

### **3. Decisions**

**1/0258/2025/FUL Date: 14th May 2025 Proposal: Conversion of agricultural building to 2no. dwellings Location: Agricultural Building At Grid Reference 230098 116353, Bradworthy, Devon, EX22 7PR O.S. Map Reference : E ) 230099 ( N ) 116354 Granted**

### **4. Finance:**

- (i) **Invoices for payment: to consider and approve the schedule of payments: Resolved: That all the payments listed on the schedule of payments received by Cllrs at the meeting be approved as well as the invoices just received. Invoices over £100 R Heath £269.96 and £134.00, Alan Balsdon £110.30, Aalgard Renshaw £240.00**

**Proposed GG Seconded Cllr VC all agreed**

#### **Pledge for Nature/Apple Trees**

Cllr VC had been looking into apple trees – Adams apples

### **5. Water Butt**

SW Water might be able to supply or TDC if no funding available let Cllr Andrews know  
proposed MC seconded VS all agreed **SL**

### **6. Woolsery Road condition**

Chris reported that a number of potholes have been filled but the road is still bad  
Woolsery Clerk has been informed, a discussion was held about road warden scheme  
Cllr Payne suggested joining with neighbouring villages **Cllr Payne will put together a letter to send to other Parishes**

### **7. AGAR**

Internal audit has been completed with no issues, External Audit still to be done due to our income.

AGAR form signed

Cllr Greateorex wanted it minutes to show that Chris had done a really good job

Proposed GG seconded SL all agreed

### **8. Insurance**

Renewal – a couple of amendments made We have the choice of 1 year contract £1039.75 or 3 year contract £991.82 Cllr GG suggested doing 3 year contract all agreed  
Cllr GG explained this exceeds the budget line proposed MC seconded VS all agreed

### **9. Risk Management – additional**

For the new working pump – we have signs to say Not drinking water

### **10. Footpaths**

Nothing further to add

### **11. Assets – St Peters Well**

£750 - £1000 Do we need to add to Insurance the risk of damage is low so no need to add to Insurance policy. Cllr Coles wants to see it cleaned and a drain this would need to be a French drain but the holes will block decision not to put on assets or Insurance  
proposed RB seconded GG all agreed

### **12. Traffic Issues**

Cllr GG had been asked if Highways could re-mark the lines at the crossroads by the square, due to other issues as well it was decided that a meeting with Highways officer

**13. Emergency Plan – Generator etc**

Meeting 18.6.25 to see who wants to be on the committee or helper

**14. Lighting from the Memorial Hall path onto the square update**

Cllr SW reported that arrangements are being made to install a light when the kitchen is fitted similar to the light at the beginning of the footpath from North Road to Langdon Road

**15. Play Area**

Regarding the tractor needing restoration - Richard has quoted 20 hours to repair rub down and paint, it was agreed that 2 other quotes should be sourced

MC

The fence at the Tucker Park end of the play area is looking tired needs cleaning and reviewing how to paint it?

**16. New Website**

Parish Online – Gov website we have to have a Gov email before the end of this financial year CS to contact the clerks from other Parish Councils re how user friendly is Parish Online who have quoted £350 for the website and emails and transferring data from old website, for the first year but the Clerk would need more storage which would cost an additional £42 per year

**17. Grant Funding Procedure update**

Cllr Payne has drafted this and wants to go through it with Chris and bring it to the next meeting

**18. Matters for consideration and matters to be noted at the Chairman's discretion**

**Cllr VS**

Nothing to report

**Cllr SW**

If the generator is purchased by the Parish Council as part of the Emergency Plan it could be stored in the boiler room at the hall, arrangements will need to be in place for it to be run up/checked every few months

**21<sup>st</sup> June Food & Craft Market**

**31<sup>st</sup> July and 1<sup>st</sup> August Murder Mystery**

**Cllr RB**

Nothing to report

**Cllr VC**

There is still no life belt by Cleverdon Close

East side bench on the moor is damaged – write to Commoners to replace

CS

**Cllr SA left the meeting 21.21**

**Cllr SP**

East Youlston has received 9 applications 7 were successful most came from Bradworthy

**Cllr LH**

The footpath at Heath Farm going down the track then to the left to the moor is badly signposted

**Cllr GG**

Nothing to report

**Cllr MC**

A reminder that Godspell is on 5<sup>th</sup> 6<sup>th</sup> 7<sup>th</sup> June

Meeting ended 21.25

Next meeting **27<sup>th</sup> June at 7pm** in the Collacott Room

Signed.....Date.....