

BRADWORTHY PARISH COUNCIL

Minutes of the Parish Council meeting held on Friday 28th March 2025 in The Collacott Room, Memorial Hall, Bradworthy

Present:

Chairman: Cllr S Lander. Cllrs S Payne, M Coles, G Greatorex, L Holloway, V Chapman
Chris Summerfield (Clerk)
Member of the public

Meeting started 19.00

Cllr Lander advised that the meeting was being recorded

1. Apologies for Absence:

Cllr S Wright

2. Public Comment Sessions:

A Member of the public had come to discuss the repairs to the Pump by Wades explaining what needed to be done and put some stone around it, several skilled local people have offered to do the work without charging for their time to get it restored all cllrs were happy for this to happen

19.02 Cllr Boughton entered the meeting

19.03 Cllr Stevens entered the meeting

19.03 Member of public left the meeting

3. Councillors Declarations of Interests:

Nothing to declare

4. Minutes:

- (i) **to receive, confirm and sign the minutes of the meeting of the Bradworthy Parish Council held on 28th February 2025**

Resolved: That the minutes are a true and accurate record and should be signed by the Chairman.

Cllr Chapman queried no 18 who was Philip this was explained to her and the date of the Annual meeting no 30 stated at 26.4.25 should have been 25.4.25

Minutes proposed by Cllr MC seconded Cllr VS all agreed

19.04 District Cllr Dart entered the meeting

- (ii) **progress report on Action Points from the minutes (not already included on the agenda – nothing**

19.06 District Cllr Harding entered the meeting

- (iii) **matters arising from the minutes not already covered on the agenda – nothing**

5. Chairman's Report:

Christine, the parish clerk and I attended an Emergency Planning introduction at Clovelly Village Hall. It was an informative evening and learned quite a lot. Fortunately, it was not all about flooding which seems to be the major concern when I attend these meetings. I do appreciate however, how lucky we are not to have that worry.

The following Tuesday I attended the Devon Community Resilience Forum at Landkey Village Hall. It was very well attended by many parishes around Devon. I found it very useful to network with others and our new Community Development Officer Julie Matthews. She gave me lots of information and flyers. I will talk about this later.

Many of us are concerned about the Post Office closing but the Head postmaster in Bude has sent an update on Facebook saying the plan is to hopefully open the post office next week.

6. Clerks report

We have received a number of thank you emails regarding grant money

Auditors have confirmed that they will take on the internal audit

The beech trees for Berridon Avenue of trees have arrived and are currently in my garden until we can

Signed.....Date.....

plant them.

We have had an email from Brooks Estates who have been appointed by Allison Homes to manage Primrose Meadows

Flower box on the main road by Manor Park has been replaced

Westward Housing have emailed about the signs on Tuckers Park – we will talk about this in full later

Defib training – I am trying to sort out a date

S106 – talk about this further later

Mike Spencer has been appointed to do the grass cutting for the village as per Parish Council decision

Woolserly Parish Clerk has been emailed re Woolserly to Bradworthy road but no response yet but I know she has been away

We need to respond to an email from Bradworthy Gym regarding they are looking for buildings to accommodate them – this was discussed but not able to help Cllr Payne suggested passing on Adrian Avery’s details TDC might be able to help

Declaration of Interest – reminder

A late decision has come in which we can discuss during planning section

We have had a parishioner come into the office regarding not being notified about a planning application that has been approved in their area – Cllr Lander suggested discussing this during planning section

7. District Councillors Report.

District Cllr Dart

This had emailed her report which had been emailed to all Cllrs

District Cllr Harding

Reported Chief Superintendent is retiring and Emma Butler-Jones is taking over they have had trouble keeping PCSOs for various reasons, but they have now secured £4.2m for rural PCSOs. In Holsworthy there is now a Tri service officer

There is also Councillor advocate scheme so if anyone is interested let me know

Cllr Coles asked about emails re crime Cllr Harding confirmed this is still available.

Devolution and Unistry is still being discussed

8. County Councillors Report

Nothing reported

9. Devon & Cornwall Police Report

Nothing reported

10. Planning Matters (including any received after the issue of the agenda)

Chris Parish Clerk handed over the taking of the minutes to Cllr Lander and left the meeting at 19.23

11. Applications;

i.1/0050/2025/FUL Part retrospective application for the erection of single storey rear extension, dormer windows and associated works Location: Beechwood Bradworthy
response All agreed that letter to be sent proposed by VS seconded by SW to be emailed by Cllr Lander as agreed by Planning Inspector

Chris Parish Clerk returned to the meeting at 19.37

District Cllr Dart left the meeting at 19.37

ii. 1/0089/2025/FUL Cladding of annex building, Location The Granary, Lower Hele Farm, Bradworthy – Noted Proposed VS seconded GG all agreed

Discussion regarding the Parishioner’s complaint about no notification

This was discussed by the Cllrs and agreed that Cllr Payne would write up an email to TDC asking for

Signed.....Date.....

District Cllr Dart returned to the meeting 19.45

12. Decisions

1/0187/2024/FUL Change of use of land to form an additional 25 all year round touring caravan and camping pitches Location: Higher Alsworthy Farm Caravan Site, Bradworthy, Devon, Granted

1/0034/2025/FUL Proposed Slurry Store (variation of condition 2 of planning 1/0760/2022/FUL) East Ash Farm Bradworthy Granted

Late decision 1/0006/2025/FUL Erection of 1no dwelling(self-build) Ford Cottages Granted

9. Finance:

(i)

Invoices for payment: to consider and approve the schedule of payments:

Resolved: That all the payments listed on the schedule of payments received by Cllrs at the meeting be approved as well as the invoices just

received. Invoices over £100- Vision lct £240.00 to be agreed in principle if we stop using part of the way through the year we would receive a refund -CS to find out

Cllr Greatorex advised that we had moved £9999.99 from the current account into the deposit account Proposed Cllr LH seconded Cllr MC all agreed

14. Pledge for Nature

Nothing to report

15. Assets

Need to add bench and St Peters Well CS to find out the cost to replace for this purpose proposed VS seconded VC all agreed

16. Financial Regulations

Remain the same proposed GG seconded LH all agreed

17. Risk Management

Cllr Lander advised that the Christmas Tree and lights had been added proposed SL seconded MC all agreed

18. Standing Orders

The same as before with one exception – that draft planning responses could be emailed to all Cllrs before the meeting ready for discussion and decision. proposed GG seconded RB all agreed

19. Footpaths (P3 due by 28.3.25)

Report has been sent and have asked for £200. We have 5.5 miles of footpaths. This money will be ringfenced for footpaths. Cllr Lander thanked Cllr Payne for checking the footpaths in her area.

20. Pump by Wades update

In addition to the discussion earlier in the meeting Cllr Greatorex suggested putting aside £500 for materials so that payments could be made without waiting for the next Council meeting for approval. Signs stating not suitable for drinking should be purchased and Cllr Payne suggested a padlock.

20.09 District Cllrs Harding and Dart left the meeting

21. Benches

It was agreed that the broken strut on the bench on the Holsworthy Road should be replaced by maintenance man

22. Flower Box /flower beds

There are a number of Cllrs and volunteers looking after the flower beds and boxes

23. Village clean up

This was agreed it needs to be before VE Day. It was agreed 3.5.25 10.00 -12.00 CS to contact Brooks agency and Young Farmers for help

Signed.....Date.....

24. Apple Trees

Cllr Payne had asked for advice about the canker, she was informed that larger trees less at risk, Autumn best time to plant. SP to find out more information, maybe Rosemoor will have Heritage trees. SP also suggested it would be nice to have a plaque for Jane.

25. Emergency Plan – Generator etc

Cllr Lander reported

Try to get a team together other than councillors

I am going to talk to the WI at their AGM on 7th May.

I will write up a piece for Bradworthy News and Facebook asking interested parties to come forward, put up posters

We could run the emergency team as a separate entity not-for-profit or charity or work with the parish council. Working with the parish council means we can make use of the bank account and receive grants. It also means we can use the insurance to cover volunteers.

I have some flyers for explaining a community emergency plan as well as household emergency plans.

I am also looking at parish online digital maps which comes at an annual cost which could be used. Others I spoke to said it was useful for flooding areas if you are trying to get out of the village etc. I am not sure it will help us, but I will look into it.

So between now and the end of May I will report back on progress made. I am hoping to have set up a working party by then. Any volunteers gratefully received.

We can also get grants for flyers or postage etc. up £250 for hiring a venue leaflets etc

26. S106 update

Chris advised that the money £16742.67 had been received and the new reserve account had been opened and the money transferred so that it is kept separate

27. Lighting from the Memorial Hall path onto the square update

Nothing to report

28. Play Area

Play Area inspection is due we have received an email to arrange this £228.00 which is an increase of £9.00 from last year. It was agreed to book this for May and to write up a list of jobs from last year's report and then meet Richard regarding the maintenance needed

29. New Website

No update

30. Land Registry

This has now been posted, thank you Cllr Payne for preparing this information

31. BT contract update

The new hub has been installed today so this has all been changed to the new contract

32. Cones update

Ordered CS will chase up

33. Flags and Bunting update

Will be ordered next week

34. Grant Funding Procedure

Cllr Payne reported that she will put a policy together for approval

35. Meetings

Signed.....Date.....

Set up from 9.00

36. Matters for consideration and matters to be noted at the Chairman’s discretion

Cllr Stevens

Nothing to report

Cllr Boughton

Nothing to report

Cllr Greateorex

Nothing to report

Cllr Chapman

Allison Homes have not yet cleared the field at Cleverdon Close as per construction management agreement. CS to email

Every week I spend time clearing dog mess from the Green, a number of cllrs agreed dog mess in the village is getting worse

Cllr Payne

Reported Woolsery Parish Council report NHO building a picture of the worst roads

Cllr Holloway

Nothing to report

Cllr Coles

Reported the Vicar is drawing up plans for VE Day

Next meeting 25th April **at 7pm** in the Collacott Room

Meeting closed 21.00

Signed.....Date.....