

Bradworthy Parish Council Grant Policy Procedure.

There are different Grants that can be accessed annually. If you need help, please contact the Clerk for further information. This document summarises each Individual grant making policy.

Annual Grant

Bradworthy Parish Council sets aside a sum of money each year to give to good causes in the Parish. The sum allocated for this Grant is part of the annual precept that the Parish Council collects from the electorate.

This is referred to as Section 137 grant funding. Section 137 of the Local Government Act 1972 gives the Parish Council the ability to spend a limited amount of money on projects that they believe will benefit some or all of their residents.

The distribution of this grant is governed by rules which states that the money must benefit the community. It must also be in proportion with the expenditure incurred. For example; spending a large amount for the benefit of only one or two people would not be acceptable. Applications for the Annual Grant are accepted between November and February.

Bradworthy Parish Council apply the following Criteria to the Annual Grant.

- Only one application in each financial year
- A limit of £300 per organisation will be applied except in exceptional circumstances
- The organisation must be non-profit making (and not an individual)
- Grants will not be made retrospectively except under exceptional circumstances
- The organisation applying must be one that benefits the local community

- The organisation will be expected to demonstrate a clear need for financial support by providing a description of the project or activity for which a contribution is needed
- A set of audited accounts or suitable a financial statement will be requested to ensure there is a genuine need for a grant
- Efforts to generate income from other sources maybe required
- Any grant received should be used for the outlined project and not for general running costs
- A report on how the money was spent maybe requested and if required should be submitted to Bradworthy Parish Council with details of the outcome
- Monitoring may take place
- Groups will need a nominated person of contact and a bank account
- Groups will be expected to have a written constitution

Applications for the Annual Grant are Open from November until February and should be made on the appropriate form available on the Parish Council website or from the Clerk. Grants Applications are considered by the Parish Council at the March Meeting. Successful applicants will be informed by the Clerk in April and payments will be made in June. Please Note:

All grants will be at the discretion of the Parish Council.

The application details may be placed on the agenda for consideration. Agenda papers are published and therefore in the public domain.

A written receipt maybe requested to be provided.

The Council may request proof to show the funds have been used for the purposes specified in the application.

The Council reserves the right to require repayment in the event of the outcome not being achieved or the group disbanding.

Forestmoor Community Grant

Bradworthy Parish Council receives a lump sum of £3000 per year. This payment is part of the planning conditions placed on the Forestmoor Wind Farm application. This income is held in a separate bank account. This grant is more flexible than the Annual Grant and applications can be made at any time of year. Consideration will also be given to groups that operate outside of the Parish as long as they can demonstrate that they provide some benefits to Bradworthy Parish or Parishioners.

When considering Community Grant applications, weight will be given to projects which have social, community and environmental benefits. In the case of larger grant applications, the applicant will be expected to demonstrate an ability to deliver the project within a specified time frame and demonstrate value for money.

Bradworthy Parish Council apply the following Criteria to the Forestmoor Community Grant.

- Only one application per organisation in each financial year
- Grant applications can be between £100 and £1500, larger amounts may be considered under certain circumstances
- The financial year runs from April to March
- The organisation must be non-profit making (and not an individual)
- Grants will not be made retrospectively except under exceptional circumstances
- The organisation applying must be one that benefits the local community

- Grants applications can be made by groups from other areas but the applicant must demonstrate a clear benefit to Bradworthy Parish or Parishioners
- The organisation will be expected to demonstrate a clear need for financial support by providing a description of the project / activity for which a contribution is needed
- A set of audited accounts or suitable financial statement will be requested to ensure there is a genuine need for a grant
- Efforts to generate income from other sources maybe required
- Any grant received should be used for the outlined project and not for general running costs or core expenditure
- A report on how the money was spent maybe requested and if required should be submitted to Bradworthy Parish Council with details of the outcome
- Monitoring may take place
- Groups will need a nominated person of contact and a bank account
- Groups will be expected to have a written constitution

Applications for the Forestmoor Community Grant are open all year and should be made on the appropriate form available online from the Parish Council website or from the Clerk. Grant applications when received will be considered by an ad hoc sub group of 3 Parish Councillors who will have no direct involvement with the group/organisation making the application. The sub group will make a recommendation which will be considered and ratified by the whole Council at the next scheduled meeting.

Applicants will be informed of the decision by the Clerk as soon as possible after the scheduled meeting. Payments will be made within 4 weeks of the decision notification.

Please Note:

All grants are at the discretion of the Parish Council

The application details may be placed on the agenda for consideration. Agenda papers are published and therefore in the public domain.

A written receipt maybe requested to be provided

The Council may request proof to show the funds have been used for the purposes specified in the application

The Council reserves the right to require repayment in the event of the outcome not being achieved or the group disbanding

Bradworthy Section 106 Funding

Bradworthy Parish Council can sometimes be eligible to receive

Section 106 monies. S106 monies are contributions that have usually been requested by Torridge District Council towards the cost of providing community and social infrastructures in Parishes and Towns where new development is taking place.

If the Parish Council is eligible to receive S106 monies there will be a restriction on what it can be used for as part of a Legal 106 Agreement.

Section 106 money is usually paid directly to Torridge District Council by developers and is then managed, paid out and monitored by Torridge District Council officers.

The Parish Council has a small amount of S106 money that has been allocated to be spent on recreation and recreational maintenance within the Parish.

This money was requested by the Parish Council, working with both the developer and Torridge District Council to be paid directly in lieu of a small recreational play area that was proposed on the Cleverdon Close development. The Parish Council have agreed to keep Torridge District Council informed of any spending of these funds. The spending of this money is at the discretion of the Parish Council.

Unallocated Section 106 Funding From Torridge District Council

Community Groups may apply for unallocated S106 funding via Torridge District Council. To be eligible for this funding, organisations must have a constitution or set of rules, demonstrate that they have consulted the local community and provide evidence of need for the project. They should have the support of the local Parish Council and have consulted relevant Elected Members.

Torridge District Council apply a funding criteria for groups to receive un allocated S106 funding: Some of the key points are:

- S106 funding is generally only available for capital projects only and revenue funding towards on-going running costs is not generally available
- Projects seeking support will need to demonstrate they are necessary, viable, can deliver the required social and community benefits, and will be well managed
- The group/project should have the endorsement of the local Town or Parish Council
- The project should receive positive support from the Ward Member
- The proposed project will need evidence of the need for the project e.g., supported by robust third-party evidence, identified as a priority in a Parish Plan or with current community consultation

For more details contact: Adrian Avery - Community Project Officer via phone 01237 428764 or email adrian.avery@torridge.gov.uk

Please note this 106 funding is separate from any Parish Council Grant Funding.

The allocation and use of this funding is at the discretion of Torridge District Council

The Parish Council are happy to assist in any application for unallocated 106 funding. If you think you have a viable project plan then please contact the Clerk who will put you in touch with relevant Councillors.

Please note that the Parish Council have no say in the final decision making for the Unallocated 106 Grant Fund.

Prepared by: Sarah Payne &

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